

2010 Massachusetts Minority Small Business Champion Award

Massachusetts
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Every year since 1963, the President has proclaimed National Small Business Week to recognize the contributions of small businesses to America's economy.

During Small Business Week, to be held May 24 thru May 28, 2010, the SBA will honor exceptional small business owners and advocates in Washington, D.C.

In Massachusetts, we will celebrate the achievements of our state award winners with an event next year.

Who Qualifies?

Individuals who have fulfilled a commitment to support minority entrepreneurship may be nominated. Nominees may or may not be small business owners.

Evaluation Criteria

A complete nomination package must contain all of the following:

1. A single cover page with —
 - the nominee's full name, title, business and home addresses with telephone and fax numbers, e-mail address and website.
 - the award for which the nomination is being made;
 - the nominator's name, title, place of business, business address and telephone and fax numbers and e-mail address; and
 - a one-paragraph description of the nominee's business
 2. A digital photo of the nominee.
 3. A nomination letter from the person or organization submitting the nomination.
 4. A brief biography of the nominee.
 5. Any other support documentation including news clips, letters of recommendation, and other evidence of the appropriateness of the nomination. Support documentation must not exceed 10 pages.
 6. A completed *Award Nomination Consent Form* (SBA Form 2137).
 7. A completed *Award Nomination Form* (SBA Form 3300).
- In addition, the nomination package **must** address each of the following evaluation criteria separately with a narrative describing how the nominee meets or exceeds each of the elements.
8. Volunteer efforts beyond business/professional responsibilities to advance minority small business interests within the community, state and/or nation.

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9. Demonstrated efforts to improve conditions in the minority small business community as a whole, not solely for individual personal advancement.

10. Voluntary provision of professional services to the minority small business community in a legal, legislative, managerial or financial capacity.

11. Demonstrated accomplishments in advising minority small business groups of opportunities within the overall business community.

12. Other accomplishments demonstrating the nominee's merit as an effective advocate for minority small business interests.

Note: The judges will score the nomination packages in this category by carefully reviewing elements 8 – 12.

Contact Elizabeth Moisuk at 617-565-5569, or e-mail her at elizabeth.moisuk@sba.gov with questions. All nominations must be postmarked or hand delivered no later than November 16, 2009.