

2010 Massachusetts Women in Business Champion Award

Massachusetts
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Every year since 1963, the President has proclaimed National Small Business Week to recognize the contributions of small businesses to America's economy.

During Small Business Week, to be held May 24 thru May 28, 2010, the SBA will honor exceptional small business owners and advocates in Washington, D.C.

In Massachusetts, we will celebrate the achievements of our state award winners with an event next year.

Who Qualifies?

Individuals who have fulfilled a commitment to the advancement of women's business ownership may be nominated for this award. Nominees may or may not be small business owners.

Evaluation Criteria for Women in Business Champion:

A complete nomination package must contain all of the following:

1. A single cover page with —
 - the nominee's full name, title, business and home addresses with telephone and fax numbers, e-mail address and website.
 - the award for which the nomination is being made;
 - the nominator's name, title, place of business, business address and telephone and fax numbers and e-mail address; and
 - a one-paragraph description of the nominee's business
2. A digital photo of the nominee.
3. A nomination letter from the person or organization submitting the nomination.
4. A brief biography of the nominee.
5. Any other support documentation including news clips, letters of recommendation, and other evidence of the appropriateness of the nomination. Support documentation must not exceed 10 pages.
6. A completed *Award Nomination Consent Form* (SBA Form 2137).
7. A completed *Award Nomination Form* (SBA Form 3300).

In addition, the nomination package must address each of the following evaluation criteria separately with a narrative describing how the nominee meets or exceeds each of the elements.

8. Active support for legislative or regulatory action designed to help small businesses.
9. Efforts to increase business and financial opportunities for women.

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10. Legal, financial or managerial assistance provided to enhance women's business ownership.
11. Volunteer efforts to strengthen the role of women business owners within the community.
12. Advocacy of the women-owned business community as a whole, not solely for individual personal advancement.
13. Other accomplishments demonstrating effectiveness in improving the environment for the creation and expansion of businesses owned and operated by women.

Note: The judges will score nomination packages in this category by carefully reviewing elements numbered 8-13.

Contact Elizabeth Moisuk at 617-565-5569, or e-mail her at elizabeth.moisuk@sba.gov with questions. All nominations must be postmarked or hand delivered no later than November 16, 2009.