



# SBA Information Notice

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**TO:** All SBA Employees

**CONTROL NO.:** 8000-637

**SUBJECT:** 8(a) Business Development  
Program Application and  
Continuing Eligibility Processing

**EFFECTIVE:** 5/15/2009

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Effective April 1, 2009, the Office of Business Development has modified the workload distribution of the 8(a) Business Development (BD) Program application processing centers in Philadelphia, PA and San Francisco, CA. As a result of this modification, 8(a) applications from companies located in Regions 1 through 4 will be processed by the Philadelphia Division of Program Certification and Eligibility (DPCE) and 8(a) applications from Regions 5 through 10 will be processed by the San Francisco DPCE. In addition, 8(a) applications from companies owned by Alaska Native Corporations (ANCs) will be processed by the San Francisco DPCE.

If your office receives an inquiry related to the address to mail the hard copy of an 8(a) application, or your office needs to process a change of ownership request for an 8(a) Program participant, please refer them to the following locations:

**Philadelphia DPCE:**

Parkview Towers  
1150 1st Avenue  
10th Floor, Suite 1001  
King of Prussia, PA 19406  
Mr. Joseph Donnini  
(610) 382-3196

**San Francisco DPCE:**

455 Market Street, 6th Floor  
San Francisco, CA 94105  
Ms. Teresa Tyhurst  
(415) 744-0326

If you have additional questions, please contact Ms. Linda Waters, Acting Director of the Office of Certification and Eligibility at (202) 205-7315.

Joseph P. Loddo  
Associate Administrator  
Office of Business Development

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**EXPIRES: 5-1-2010**

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SBA Form 1353.3 (4-93) MS Word Edition; previous editions obsolete  
Must be accompanied by SBA Form 58